



**SAVE OUR TRAILS**  
**Board Meeting**  
**Willow Glen Baptist Church**  
**January 3, 2011 7:00 p.m.**  
**AGENDA**

**1. CALL TO ORDER**

**2. INTRODUCTIONS**

**3. CHANGES TO AGENDA**

**4. APPROVAL OF MINUTES:** December 6, 2010

**5. DIRECTORS' REPORTS**

- a. President's report
- b. Treasurer's Report
- c. Secretary's Report
  - Attendance record on Board Members

**COMMITTEE REPORTS**

**Nominating Committee**

- a. Membership of Nominating Committee
- b. Recommended procedures for conducting the election

**CURRENT ISSUES**

- a. Discuss the recommendations of the Governance Committee on how to improve the conduct of our meetings.
- b. Resolution: *The resolution of April 17, 2010 regarding the requirement that the Secretary back up certain files is hereby revoked and replaced with the following: The Secretary and the Treasurer are instructed to each determine which of their files are "critical" in the sense of requiring backup. The Secretary and the Treasurer are instructed to transmit a copy of their critical files to each other on at least a quarterly basis, and each shall retain a back-up copy of both sets of critical files.*

- c. Determine which of the Board Members has exhibited “noticeable disinterest in the welfare of the Association” and/or has “excessive unexcused absences” (in the words of the By-Laws) and should be removed upon being given written notice.
- d. Publicizing the General Meeting

## **ISSUES FOR COMMITTEES TO DISCUSS**

### **Outreach Committee**

- a) Discuss the possibility of designing a SAVE OUR TRAILS T-shirt that we could wear at events to promote SAVE OUR TRAILS (Logo? Colors?)
- b) Discuss how to best request donations, membership, etc. from the various lists of interested parties.
- c) Discuss the idea of our group getting involved with other bicycle and trail groups to see if we can all help each other reach the goals we've set for ourselves.
- d) Discuss organizing a bike ride sometime.

### **Finance and Fundraising Committee**

- e)

### **Governance Committee**

- f)

## **8. OTHER BUSINESS**

- g) Roland’s suggestion: email communications from the outside world: *“I think that anyone should be able to send emails to the board (whether they are board members or not) and it should also be possible for any registered SOT member to send email to both the board and the members (subject to having this privilege revoked for etiquette violation).”*
- h)

## **9. NEXT MEETING**

The next meeting will be the General Meeting to be held Monday evening, February 7<sup>th</sup>, at 7:00 pm.

## **10. ATTACHMENTS**

None.